

Council of Directors
Minutes of July 9, 2014 Meeting, [DRAFT 2](#)

Present were: Moderator, Tom Garrison; Pastor, Karin Kilpatric; Director of Ministries, Jean Bareis; Accountant, Bob Bunting; Treasurer, Bill Martin; Clerk pro tem, Sandy Simms; Jeannie Garrison, Mike Maus, Jan Satriano, Maralee Nobis-Jacobsen, Suzanne Volzke, Jerry Anderson; Patsy Pfaff as Fisher's representative and on behalf of the Strategic Planning Work Group, Guest Kristine Hall, Strategic Planning Work Group.

Moderator, Tom Garrison called the meeting to order at 7:00 p.m., followed by Mike Maus offering the opening prayer. **Mike Maus moved to accept the minutes of the June 2014 Council of Directors meeting as submitted. Motion seconded and passed.**

FINANCIAL REPORTS

Accountant, Bob Bunting: Budget Report January 1, 2014 through June 30, 2014

- Total Income to date: \$1980.95 shortfall; Regular pledges lag by \$5914.90; Non-Fixed pledge receipts are \$5032.82 over budgeted amount.
- Total Expenses to date: \$4654.40 underspent
- Overall: \$2673.45 "to the good" on budget, with this caveat: For the year 2014 we have a \$7299.00 deficit budget.

Stewardship, Maralee Nobis-Jacobsen: Percent of Pledges Received through July 9, 2014

- Operating Budget: 97%
- Major Maintenance: 98% Received
- OCWM: 91% Received

To date: Percentage of annual pledge amounts received to the yearly amount pledged:

Operating Budget—60% received; Major Maintenance—65%; OCWM—54%

Maralee also distributed step-chart which compares 2013 incremental giving by "pledging units" to 2014.

Trustees' Report, Mike Maus:

- Need volunteers to cut the lawn, a serious need that may have to be addressed in next year's budget
- Approved and recommended to Council a new railing along the South walkway to the front door; electrical outlets in the large Sunday school/gathering room
- Organized the Saturday, May 3 church clean-up
- Painted both storage sheds
- Replaced (with the help of Jim Bower) and painted parts of the columbarium (benches and bridges in particular)
- Former Moderator, Matt Forbes, will be doing concrete work on the North side of the church within the next few weeks

OLD BUSINESS:

Karin Kilpatric, Jean Bareis, Jeannie and Tom Garrison met to edit the goals for maintaining the focus on the strategic plan. Tom presented the revised goals. Need to edit item #3, "God is Still Speaking". **Mike Maus moved to approve the 2014 goals. Motion seconded and passed.**

Tom will make the final edit, and have the 2014 Goals bubble chart posted, placed in the newsletter, and announced to the congregation.

SPWG Congregational Survey Report; Kristine Hall and Patsy Pfaff: Patsy explained that she, Kristine Hall and Elena collected and categorized the responses and built a spreadsheet for easy review of all the comments. Kristine gave a Powerpoint presentation showing the numbers and percent of responses to the questions: "What is working well?", "What needs to be done differently?", "What needs to be added?", "What can First United let go without changing who we are?"

The spreadsheets were distributed to Council showing all comments and categories, but eliminating respondents' names. [Council members were urged to read through all of the spreadsheets several times over the span of the next few weeks in order to absorb the essence of the responses and share the responses with their respective boards.](#)

By-Law Changes, Tom Garrison: Council reviewed the preliminary edits to the By-Laws of the church. This continues the work started last year with changes made based input from each board and continued by Tom, Ralph Datema, Mike Maus and Martha Sullivan. A few additional small edits will be made, as well as additional changes to the Article VI. Endowment Fund: By-Laws currently read: "Distribution of the Fund's income shall not begin until after the Fund's principal reaches \$300,000." Council concurred that this principal figure should be changed to \$50,000. Another change: Article VI is to eliminate: **Solicitation of Donations:** ~~The Board of Stewardship shall be responsible for solicitation of gifts to the fund.~~ **Suzanne Volzke moved the Council approve the changes to the By-Laws and recommend Congregation approve these changes. Motion seconded and passed. The changes to the By-Laws will be presented to the congregation for approval at a Special Congregational meeting to be held following worship on August 31.**

NEW BUSINESS:

Maralee presented a revised "Financial Procedures" document for approval and moved for acceptance of the revised document. Motion seconded and passed. She also presented a revised version of the "Document Retention Procedures" and moved for its approval. Motion seconded and passed.

Director of Ministries, Jean Bareis asked for approval of funds for the upcoming mission trip. **Maralee moved to approve withdrawal of not more than \$750 from the Restricted Youth Fellowship Fund 02-3302-002 for the Longmont Flood Relief mission trip. Motion seconded and passed.**

Director of Ministries Position, Tom Garrison: At the September 29, 2013, Special Congregational Meeting the following motion was passed: "The Council of Directors moves that the congregation of the first United Church of Arvada approve hiring Jean Bareis to fill the position of Director of Ministries beginning October 1, 2013, through December 31, 2014." The current contract with Jean Bareis runs through September 30, 2014. **Mike Maus moved that, in keeping with the motion at the September 2013 Special Congregational Meeting, Council approve extending the Director of Ministries contract through December 31, 2014. Motion seconded and passed.**

Jean agreed to stay through December 31, 2014. **Trustees will amend the contract with an addendum and obtain the proper signatures.**

Bill Martin tendered his letter of resignation as Treasurer effective October 1, 2014. Many expressions of gratitude were offered to Bill for his 15 years of faithful service to our church. **Mike Maus will talk with the Trustees and Maralee will talk with the Financial Oversight Committee to begin the search for a willing and able person to fill the position.**

Director of Ministries Report, Jean Bareis:

- 10 teenagers and 5 adults signed to attend the 2014 Mission trip
- Kids' Worship and Wonder will focus on puppetry this summer.
- Youth Underground is planning meeting at the Kirk of Bonnie Brae, and exploring the possibility of our church hosting an activity in November or December. Also, going to DICP to serve lunch and lead an activity.
- Board of Christian Education meeting on August 6 to focus on developing and maintaining a youth program in this church.
- Possible Fall PeaceJam involvement being discussed with John Gallup and Sophie Bennett.
- Missions: Jean highlighted a UCC focus on literacy as it is essential to equality and justice. "Reading Changes Lives," will begin September 8 with the inaugural "One Read," an all-church read of the inspirational book, "Hot Dogs and Hamburgers: Unlocking Life's Potential by Inspiring Literacy at Any Age," by Rob Schindler. The focus will continue into spring 2014 with, "March Forth for Literacy."
- Jean appreciated being able to attend the Annual Conference meeting, came back excited and with renewed energy. She has been nominated to be on The Faith Nurturing Ministries Team (Faith CREW).
- Jean will be serving on the Endowment Board of Trustees.

Pastor's Report, Karin Kilpatric: June was a busy month with Vacation Bible School and Confirmation.

Reverend Tom Stiers will be the guest preacher, July 27.

Dick Knutson's memorial service will be Saturday, August 16

Back to school, Christian Education Sunday will be September 7, **perhaps with a barbecue organized by Fellowship.**

NOTE: SPECIAL COUNCIL MEETING, Wednesday, August 13, 6:00 to 9:00 p.m. The normal agenda will be cleared except for the most basic of items in order to brainstorm ways to address issues in the survey report.

Bill Martin offered the closing prayer.

The meeting adjourned at 10:15.

Sandy Simms, Clerk pro tem