

First United Church of Arvada  
Minutes of the Council of Directors Meeting  
7:00 p.m. March 12, 2014

Present: Tom Garrison, Moderator, Karin Kilpatric, Pastor, Jean Bareis, Director of Ministries, Bob Bunting, Accountant, Jeri Lou Maus, Clerk, Bill Martin, Treasurer, Bob Abercrombie, Maralee Nobis-Jacobsen, Ralph Datema, Jan Satriano, Jeannie Garrison, Mike Maus

Moderator Tom Garrison called the meeting to order at 7:00 p.m. and gave the opening prayer.

**Ralph moved to approve the minutes of the February 12, 2014 meeting. Motion seconded and approved.**

Financial Reports – Bob Bunting, Bill & Maralee

Bob Bunting said that overall we are doing OK. Bill had no additional comments.

Maralee said pledges are at 89%. \$1,300 to the good on expenses. Pledge Increase Campaign: 7 pledges were increased, 2 new pledges, 1 stock donation; total estimated: \$ 1,800 income. Maralee also said that there are now 57 pledging units within the congregation, the highest in recent years.

Approval of Financial Transactions – Tom indicated that Boards do not need permission of the Council to request funds unless they have a major item they didn't plan on, and they can't go over their budget.

- 1, Audit report of 2013 was done by Jim Johnston and Jan Satriano. (Handout)

Fellowship Report – Jan reported on Shrove Tuesday pancake meal. \$237 was donated, but expenses of less than \$180 have not been taken out yet. In May, the Board is considering a Spring Tea in Olde Towne Arvada.

Old Business - where do we go from here? Tom passed out the 2013 Changes to the Bylaws relating to the Boards, which Boards are to review to see if any other changes should be made. Council would like to take these changes to a Congregational Meeting in April/May. Mike & Ralph will help Tom compile changes, in consultation with Martha. Bob Abercrombie suggesting getting a volunteer from the congregation. (Handout)

1. Other considerations: moderator, clerk, and vice-moderator responsibility changes (Handout)

New Business

1. Authorization Form for Change in the Operating Budget. **MOTION: Maralee asked for approval to adopt the form. It was seconded, and after discussion, it was APPROVED. (One opposed.)** (Handout)
2. Changing the 2013 Budget income of Operating Fund Regular Pledges. **Maralee moved to change (account #: 01-4006). \$105,973.00 to \$110,037.00 to reflect \$4,064 increase in new and increased pledges from the February pledge drive. Seconded and APPROVED.**
3. Revised Financial Procedures. (7 page handout) Maralee led the Council through the changes. Changes are in red: First page relates to the Stewardship Board responsibilities. Page 5, under Restricted Funds. 5.b.c. & d changed. **5c should read, "Distributions of Restricted Fund will need the approval of the Council of Directors, with the signatures of the Moderator and the Board Chair of the Fund."** Maralee moved to accept these changes. **Approved.**

4. New Securities & Gifts procedures (2 page handout) to handle gifts of stock. The language of the document came from National UCC Office, reviewed and revised by Bob Bunting, FOC, and Skip Sands. A form thank-you letter to the donor was also handed out. **Maralee moved for approval of the New Securities & Gifts Procedures & the letter. Approved.**
5. Website problems; a heads up. Byron is away, and it is easy for a user to get 'locked out.'" It was a free program, but it has problems. Byron can usually fix, but difficult when Byron travels. FUCA may need to pay for a website host.
6. The new EVENTS email form is working very well. Please use also for articles for the Monthly Newsletter or Bulletin.
7. Maralee has ordered new stationery, business cards and return address labels for the staff.

Director of Ministries Report – Jean said that, generally, things are going well. Last Sunday, four of the confirmation youth plus adults, went to a Youth Underground event: Absurd Olympics. It is a group of 10 or 11 UCC, Methodist, and Presbyterian churches with small youth groups. She estimated that about 45 to 50 youth, plus adult participated. Monthly events are planned, and the youth are enjoying them.

For the Spaghetti Dinner on March 15, 13 kids will help serve. Plans are to serve 100, although only 40 tickets have been sold.

The Summer Youth Service Project is still in process. Jean is working with a Longmont UCC pastor on a possible flood relief project in Jamestown, or nearby. His church is able to host people overnight(s).

One area of real concern: The Christian Education Board is essentially non-existent. No chair, nor representative to Council. Ralph thinks there might be a 'structural' issue. Maybe we need a new name, like "Faith Formation." It could be a board or a sub-committee to oversee youth/church school. If we change the structure, or name, we would need to change the By-laws. Jean was asked to write up a proposal for the April Council meeting.

Minister's Report – Karin said that Worship & Arts Board meets tomorrow, with plans for Easter, and the coming year. Three more baptisms will happen in April. She feels good about how the Boards are working, except C.E. The PRC(Tom, Patsy Pfaff, Scott Hallowell) met recently with Karin and Jean for a very productive meeting. On 3/23 a guest choir will sing, and on 3/30 the One Great Hour of Sharing Offering will be taken. Karin will be away 3/19, 20, 21. Garrisons and Mauses will be away the next week.

Moderator's Report – Tom

1. Sign-up sheet passed for opening and closing prayers for the year
2. Handout of 2014 Council Representatives and Board Chairs.

Mike Maus moved to close the meeting with prayer at 8:53. Jeri Lou gave the closing prayer.

**NEXT MEETING: APRIL 9, 7pm – 9pm**

Respectfully submitted, Jeri Lou Maus, Clerk